



Washington, D.C. 20505

OP 90-3001

JAN 6 1990

Allaire D. Williams  
Assistant to the Administrator for  
Child Care and Development Programs  
General Services Administration  
Washington, D.C. 20405

Dear Ms. Williams:

STAT In reference to the Acting Administrator's letter dated  
12 December 1989, to the Director of Central Intelligence, I  
have designated [redacted] my Deputy Director for  
Employee Benefits and Services, to serve as the primary agency  
contact for child care center matters. He may be contacted at  
the following address:

STAT [redacted]  
Office of Personnel  
Central Intelligence Agency  
Washington, D.C. 20505

STAT Sincerely,

STAT [redacted]  
George W. Owens  
Director of Personnel

STAT OP/EBS/DC [redacted] (04 Jan 90)

Distribution:

Orig - Addressee  
1 - DCI  
1 - DDA  
1 - D/OP  
1 - DD/EBS  
1 - Day Care

DD/A REGISTRY  
FILE: 8129-10-AR

*copy to DOP*  
*ER-4991/89*

ROUTING AND TRANSMITTAL SLIP		Date
		21 December 1989
TO: (Name, office symbol, room number, building, Agency/Post)		Initials Date
1. Director of Personnel		
2.		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

## REMARKS

#1. FOR ACTION

Please respond directly to GSA and provide drop copies to the DDA and DCI.

SUSPENSE: 8 January 1990

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
EXA/DDA	Phone No.

GPO : 1987 0 - 196-409

OPTIONAL FORM 41 (Rev. 7-76)  
Prescribed by GSA  
FPMR (41 CFR) 101-11.206

EXECUTIVE SECRETARIAT  
ROUTING SLIP

*ER-4991-89*  
*EE/A REGISTRY*  
*FILE: 3108-10-AR*

TO:		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI				
3	EXDIR				
4	D/ICS				
5	DDI				
6	DDA	X			
7	DDO				
8	DDS&T				
9	Chm/NIC				
10	GC				
11	IG				
12	Compt				
13	D/OCA				
14	D/PAO				
15	D/PERS				
16	D/Ex Staff				
17					
18					
19					
20					
21					
22					

SUSPENSE 8 Jan 90  
Date

Remarks To # 6: Direct response, please, info copy to DCI.

ER 89-4991

3637 (10-81)

07 Executive Secretary  
20 Dec '89  
Date



General Services Administration  
Washington, DC 20405



ER 4991-89

December 12, 1989

The Honorable  
William H. Webster  
Director  
Central Intelligence Agency  
Washington, DC 20505

Dear Mr. Webster:

When the Federal Child Care Initiative began two years ago, no one could envision the extent of its success. Today, 60 Child Care Centers throughout the country are serving over 2100 children of Government employees. More centers will be opened during the current fiscal year and many others are in various stages of development. We can all be proud of the program's success and the role our respective agencies have played.

As the availability of child care within the Government continues to expand, the successful operation of the 60 centers already in place becomes a priority of the General Services Administration (GSA). To that end, it is extremely important that a mechanism exists that will assist the Child Care Centers in dealing expeditiously with any problems that arise.

Therefore, I am asking you to designate a senior official in your Office of Administration to serve as the primary agency contact for your Child Care Center(s) and GSA. Once the contact person has been chosen, please forward their name, address and phone number to Allaire D. Williams, Assistant to the Administrator for child care and Development Programs here at GSA.

I appreciate the commitment you have made to child care and am confident that our partnership will enhance the future of Federal child care.

Sincerely,

Richard G. Austin  
Acting Administrator